



PLACER COUNTY  
IHSS Advisory Committee  
11533 "C" Avenue, Auburn, CA 95603  
(530) 886-3680

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**Meeting Minutes**  
**July 20, 2006**

**Attendance**

**Committee Members Present:** Eula Marshall, Mary (Katie) Snoberger, Diane Lester, Margaret Maldaner and Michael Fletcher.

**Committee Members Absent:** Deborah Dahl, Ruth Lindsley, Mary DeGraaf and Karen Boal.

**County Staff Present:** Eldon Luce and Shirlee Herrington.

**Public:** None

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Chairperson Katie Snoberger called the meeting to order at 1:40 p.m.

**Roll Call And Introductions:** Roll was taken and a quorum was established.

**Excused Absences:** **Action:** A ***Motion*** was made by Margaret Maldaner and seconded by Michael Fletcher to excuse Deborah Dahl, Ruth Lindsley, Mary DeGraaf and Karen Boal. The ***Motion*** carried.

**Unexcused Absences:** None.

**Member Reports/Announcements/Questions:** Luce announced that Herrington has accepted a promotional position and her last day with the Public Authority will be August 11<sup>th</sup>, 2006.

Snoberger announced that she is working at Pride Industries at the Consolidated Transportation Services Agency (CTSA). Snoberger distributed packets containing information about their transportation services. Maldaner asked if CTSA is part of Pride Industries. Snoberger clarified that CTSA merged with Pride Industries in July 1997.

**Public Comment:** None

**Approve 6/15/06 Meeting Summary:** Fletcher noted that under *Committee Nominations* it is written "...nominated Michael or Katie as Chairperson..." and it should be written "...Michael and Katie..." **Action:** A ***Motion*** was made by Michael Fletcher and seconded by Margaret Maldaner to approve the 6/15/06 meeting summary as corrected. The ***Motion*** carried.

**AB 1234 Responsibilities:** Luce distributed the IHSS/Public Authority Expense Reimbursement and Ethics Policy. The Placer County Board of Supervisors recently approved this policy that includes two main requirements relevant to Committee Members:

1. Members shall provide brief reports on meetings attended at the expense of the county, and
2. Members shall receive at least two hours of training in general ethics principles and "Ethics Laws"

The Public Authority requested the Board of Supervisors (BOS) authorize the Public Authority to use the same procurement process as other county departments. The BOS is expected to approve the new agreement on August 22<sup>nd</sup>, 2006.

Luce announced that the Public Authority can now move into finger printing registry providers. Expect discussions on obtaining Department of Justice Criminal records at future IHSS Advisory Committee meetings.

Luce concluded with a reminder: If anyone at anytime has suspicions about any provider, we are able to have our Quality Assurance staff make a surprise visit.

**California IHSS Consumer Alliance (CICA) Update:** Fletcher reported the following from the June conference call:

- There are no budget issues this year.
- All California Association of Public Authorities (CAPA) legislation is moving through the legislature.
- AB 3048, Medical accompaniment. CICA supports this bill that allows IHSS social workers to allow time for assistance at medical appointments.
- CICA is creating a questionnaire to formalize the process for Advisory Committees to submit ideas/suggestions for AB 1682 spending.

- CICA hopes to introduce themselves throughout the state by establishing relationships with other statewide agencies.
- A CICA website is being developed (Request suggestions for a name).
- San Francisco and Santa Clara counties have paid their CICA dues.
- Nevada, Alameda and Marin counties have formally requested that CICA dues be paid.
- Most counties are waiting for more clear spending guidelines but CICA isn't expecting specificity. CICA anticipates the guidelines will be more general. Advisory Committees are encouraged to join CICA and not wait indefinitely for general guidelines to be established. Luce added that there is speculation that the state is requesting a very specific do/don't spending guideline.

Fletcher reported the following from the July conference call:

- Much of the conversation was regarding activities of the Service Employees International Union (SEIU), which is not relevant for Placer County because we're represented by the United Domestic Workers of America (UDWA). Luce added that SEIU is very large throughout the state, only a few counties contract with UDWA. Placer County intends to stay with UDWA.
- CICA has completed a questionnaire to formalize the process for Advisory Committees to submit ideas/suggestions for AB 1682 spending. Fletcher suggests adding this topic to the August IHSS Advisory Committee agenda.
- Letters have recently been issued informing Public Authorities that social workers can perform assessments in institutional settings so IHSS services are in place when they return home. Luce added that Placer County social workers already comply with this but were recently reminded.
- Some counties are piloting a timesheet scan system to speed up payroll processing.

## PA Manager Report

**a. Provider Benefits:** There are currently 65 providers on the waiting list for provider health benefits. The average wait time is approximately 78 days.

**b. Provider Recruitment:** Advertising with Sierra College. Hoping for increased wages and better benefits.

**c. AC Member Recruitment:** There are currently two vacancies for IHSS Recipients (current or former; public or private). Press Releases

advertising the vacancies run in the Auburn Journal and Sacramento Bee every month.

**d. Registry Report:** Members reviewed the June registry report.

**e. Annual Performance Measure Report:** Members reviewed. Overall it is a good report. The Registry is exceeding in most areas. Committee members agree that it is time to revise the performance standards. Luce suggested adding revising of the performance measures to next month's agenda.

The meeting was adjourned at 3:00 p.m.

Next Meeting:

<b>Date:</b>	<b>August 17, 2006 (Thursday)</b>
<b>Time:</b>	<b>1:30 p.m. to 3:00 p.m.</b>
<b>Location:</b>	<b>Adult System of Care, Large Conference Room 11533 C Avenue, Auburn. Dewitt Center</b>